

Haldimand Local League Hockey Association

Constitution 2024-2025

ARTICLE I – NAME

The name of the organization shall be the Haldimand Local League Hockey Association (HLL) hereinafter referred to as the “**HLL**”, operating as the Executive to Caledonia and District Minor Hockey Association (CDMHA), Cayuga Minor Hockey Association (CMHA), Dunnville Minor Hockey Association (DMHA), Glanbrook Minor Hockey Association (GMHA) and Hagersville Minor Hockey Association (HMHA) deriving its authority from the Ontario Minor Hockey Association referred to as the “**OMHA**”.

ARTICLE II – OBJECTIVES

- [a]** To provide every participant with a fun filled hockey experience within the best possible environment.
- [b]** To develop a high concept of self by allowing players to contribute equitably to the team success.
- [c]** To instill a desire to belong and participate by practicing and playing.
- [d]** To utilize positive motivational techniques.
- [e]** To be emphatic, fair and consistent.
- [f]** To instill and develop discipline, cooperation, loyalty, emotional stability and a desire to achieve.
- [g]** To foster co-operation, sportsmanship and friendship among competing centres.

ARTICLE III – OMHA APPROVAL

This league shall seek OMHA approval and agrees to accept and enforce all OMHA rulings.

ARTICLE IV – MEMBERSHIP

- [a]** Membership in this league shall be composed of minor hockey teams who shall agree to and abide by and comply with the rules of this league. All teams wishing to play in the HLL shall first have the consent of the OMHA
- [b]** Membership teams shall House League known as “LOCAL LEAGUE”

[c] Membership fees will not be incurred by HLL at this time. Fees will be paid by members to their home Associations.

ARTICLE V – GENERAL MEETINGS

[a] Meetings are to be held in September and January annually. All other meetings will be at the President's call. All meetings are to be minuted.

[b] Voting at these meetings is confined to HLL Executives.

[c] A quorum shall consist of four (4) members of the executive.

[d] Guests wishing to address the HLL must be placed on the agenda five days prior to the meeting date by submitting a request in writing through their association representative.

ARTICLE VI – ANNUAL GENERAL MEETING

[a] The annual general meeting (AGM) of HLL be held post season at a designated site to be announced prior to the meeting.

[b] Each centre is permitted one (1) vote only.

[c] Notices of motion for Constitution amendments shall be submitted to the Secretary, in writing, at least thirty days prior to the annual meeting. These notices of motions may be submitted by the HLL Executive.

HLL Executive submissions shall be signed by two Executive members (President and Secretary). Submissions from Associations shall be signed by an Executive member of his/her Association. All notices of motion shall be circulated in writing to each member Association no later than fourteen days prior to the Annual General meeting.

[d] Articles of this Constitution can be altered, rescinded or new ones adopted, at the annual meeting only, by a two-thirds (2/3) majority vote of the eligible voting members present and voting.

[e] Proxy votes will not be accepted.

[f] The Annual General Meeting shall be open to ALL working members of the member Associations of the league.

[g] The order of business at the Annual Meeting shall be as follows:

1. Reading/Approval of the Minutes from the previous Annual General Meeting.

2. Reading of the correspondence, notices and other communication.
3. President's Address
4. Associations' Reports.
5. Constitutional Amendments.
6. Elections of Officers (Rotation amongst the member Associations).
7. Adjournment.

[h] All reports as in [g] above shall be accompanied by a written summary of the year's activities and one copy of each report shall be made available to each member association at the Annual General Meeting.

ARTICLE VII - SPECIAL MEETINGS

On request of three or more of the member centres concerned, the OMHA Representative and/or President of the HLL shall be empowered to call a special meeting to deal with specific situations.

ARTICLE VIII – OFFICERS

[a] The Executive Officers of the HLL, elected at the AGM, shall be composed of the following:

1. A President (current Association to hold Final Days)
2. A Vice-President
3. A Secretary
4. Two Directors

[b] DUTIES OF THE EXECUTIVE OFFICERS

1. **The President** – Shall preside at all meetings of the HLL and oversee all aspects of the HLL and its sub committees and Vice President of hockey operations. When necessary, may also cast a vote in the event of a tie in voting. They shall call meetings of the Executive members, when deemed necessary and act as a signing officer on all documents pertaining to the operation of the League. The President shall be an ex-officio member of all committees (should any committees arise). The President cannot move or second motions. The President shall be elected from a member of the existing Executive. The term will be for one year.
2. **The Vice-President** – Shall perform such duties as are assigned by the President and substitute for him/her as required. They shall reside governance / operations over each assigned LL division and may also serve as signing officer if required. The Vice President will rotate through the position from the members of the LL Associations on an annual basis (or) will be elected from a member of the existing Executive. The term will be for one year.

3. **The Secretary** – Shall keep an accurate record of the proceedings of the HLL and maintain an up-to-date mailing list of all officers, Centre Representatives and OMHA Conveners of the League. They shall conduct all HLL correspondence and keep a record, in the form of minutes of all decisions made at meetings. The secretary is responsible for forwarding a copy of the minutes and notices of future meetings to members of the HLL Executive, the OMHA REM & Conveners. The minutes will be a complete and accurate account of each and every meeting including notices of future meetings, no later than fourteen (14) days after the conclusion of each meeting (this includes special meetings). The Secretary shall rotate on an annual basis from the members of the LL Associations (or) the Secretary will be elected for a term of one year.
4. **Scheduler(s)** – shall be appointed and agreed upon by HLL executive.
5. **The Directors**– Shall attend meetings of the HLL and bring information to the HLL from their respective Associations as well as take back information from the HLL to their respective Associations. These positions will also rotate on an annual basis from the Local League Associations. The Directors will have the right to vote and an Alternate director can be named in the event of an absence of the duly appointed representative.
6. **The Convenor** – Shall monitors the game sheets, and suspensions. They are accountable to the OMHA to apply policies and procedures.

[c] DUTIES OF THE OMHA REPRESENTATIVE (RD)

OMHA Representative (Regional Director)– Shall be elected or appointed by the OMHA. They will keep the League informed on OMHA rules, changes, etc. They will be responsible for suspensions (with concurrence of the league).

[d] If the office of the President, Vice-President, or Secretary becomes vacant (due to death, prolong illness, resignation, etc.), the President (or their designate) can appoint a person from the associated Association to fulfil the duties of the vacant office(s) on an interim basis. A by-election shall be held at the earliest convenience, (normally the next scheduled meeting), to fill the vacant office(s).

ARTICLE IX – AMENDMENTS TO THE BY-LAWS AND RULES

Any substantial changes, additions, or deletions to the By-Laws or playing rules shall be in the form of a notice of motion to be circulated at least fourteen (14) days in advance of the next scheduled meeting.

NOTE: CONSTITUTION LAST REVISED AND EDITED July 2024